

Minutes of the Dorchester and District u3a Annual General Meeting held at Holy Trinity Parish Centre, Dorchester DT1 1QG and on Zoom on Monday, 1st July 2024 at 10.30am.

1. Welcome

Alan Hopwood, Chair, welcomed 123 members in the Hall and 16 members on Zoom to the meeting. There being a quorum, the meeting proceeded.

2. Apologies for Absence

Apologies for absence were received from 14 members.

3. Minutes of the 2023 AGM

Having been proposed and seconded, the Minutes of the 2023 AGM (available on the website since July 2023 and also sent to members) were unanimously approved by a show of hands.

4. Annual Report 2024

Alan presented the 2024 Annual Report, highlighting the following points:

Membership: There was about a 14% increase in membership during the year, several new members' meetings and a membership survey showing good support for what was being done with ideas for the future including new Groups and options for the newsletter to be sent in electronic format;

Groups: Thanks to our Group Leaders, there continued to be a diverse range of Groups available;

Events: First Monday Meetings continued to be popular thanks to Andy Davies providing excellent speakers. The u3a Day had been washed out but the Christmas lunch had proved popular thanks to Jane Hopwood's organisation.

Operations: The u3a's management system, Beacon, had been implemented during the year with thanks to a team of volunteers led by Alan. As a result, managing membership was much easier, Group Leaders could use Beacon to email their members and all Committee members could view the accounts in detail. Policy documents had been updated and some gaps filled - all available on our u3a website. Finally, all the historical records going back to the start of the u3a in 1995 have been scanned. Keeping electronic copies, the paper copies 1995 - 2016 have been lodged with the Dorset History Centre. Thanks to Carole Richards for her work in these two areas;

Volunteering: The u3a relies on its volunteers in order to continue. Thanks were recorded to all our volunteers in particular to those who were passing on their roles this year.

Committee: All Committee members stand down before the AGM and thanks were recorded to all Committee members for their work during the year, in particular to those retiring Committee members: Andy Davies, Brenda Down and Carole Richards.

5. Treasurer's Report and Accounts for the year ended 31st March 2024

In the absence of Nick Priddle, Hon. Treasurer, Alan presented the Treasurer's Report and Accounts for year ending 31st March 2024. The financial highlights were covered, in particular the £6,800 surplus for the year largely due to an increase both in membership and in membership fees, and increased receipts from Gift Aid. The expected increase in room hire costs had not materialised as expected although these, together with fees to the Third Age Trust, counted for the majority of the expenditure. Given the surplus, attendance fees at Group meetings had been reduced and it was expected that membership fees would remain unchanged for some time to come. Special thanks were recorded to Kate Harre and Chris Langthorne for all their work in collecting attendance fees and managing Gift aid/membership subscriptions respectively.

6. Annual Accounts for year ended 31st March 2024

Dorchester & District u3a

Registered Charity no. 1077305

Income & Expenditure Account for the Year ending 31st March 2024

INCOME	2023/2024	2022/2023
Members Subs 23/24	£ 14,960.00	£ 13,605.00
Members Subs in adv.	£ 10,437.00	£ 3,326.50
Donations	£ 197.30	£ 501.90
Group meeting fees	£ 10,659.16	£ 4,586.83
Monthly meetings	£ 1,455.42	£ 706.02
HMRC – Gift Aid	£ 2,403.19	£ 814.49
Riviera Travel	£ 1,066.55	£ 2,068.11
Advertising	£ 600.00	£ 400.00
Sundry Income	£ 99.77	£ 966.35
Third Age Matters	£ 233.80	£ 51.10
Interest on a/cs	£ 285.25	£ 10.01
Subtotal	£ 42,397.44	£ 27,036.31
Total	£ 42,397.44	£ 27,036.31

EXPENDITURE	2023/2024	2022/2023
Hall /Room Hire+Zoom	£ 17,399.15	£ 16,485.36
u3a Capitation & News	£ 3,718.75	£ 4,873.84
Capital Expenditure	£ 132.27	£ 869.49
Group Expenses	£ 217.24	£ 105.78
Facilities & services	£ 764.44	£ 474.96
Newsletters	£ 1,758.20	£ 2,609.51
Committee Expenses	£ 289.91	£ 287.37
Speaker fees	£ 295.00	£ 420.00
Refreshments (FMM/NM/GL)	£ 130.44	£ 50.00
Beacon expenses	£ 396.66	£ 0.00
u3a Day	£ 0.00	£ 12.53
Sundries	£ 0.00	£ 33.00
Subtotal	£ 25,102.06	£ 26,221.84
24/25 subs in advance	£ 10,437.00	
Surplus for year	£ 6,858.38	£ 814.47
Total	£ 42,397.44	£ 27,036.31

Balance Sheet for the Year ending 31st March 2024

Accumulated Funds	2023/2024	2022/2023
Balance as at 1st April	£ 13,564.18	£ 12,749.71
24/25 subs in Advance	£ 10,437.00	
Surplus for the year	£ 6,858.38	£ 814.47
Total	£ 30,859.56	£ 13,564.18

Location of Funds	2023/2024	2022/2023
Lloyds Bank Current a/c	£ 6,208.40	£ 8,195.79
Lloyds Bank Interest a/cs	£ 24,576.58	£ 5,291.33
Petty Cash	£ 74.58	£ 77.06
Total	£ 30,859.56	£ 13,564.18

2023/24 Year-end accounts prepared and submitted by :

N.Priddle
(Hon.Treasurer)
Dated 25/04/2024

I have examined the income and receipt vouchers, also the bank statements which support the income and expenditure account for the Year ending 31st March 2024 and am satisfied that they show a true and accurate record of the affairs of the Dorchester & District u3a.

Alison Neil, Independent Examiner
Dated 25/04/2024

Having been proposed and seconded, the Annual Accounts for the year ended 31st March 2024 were unanimously approved by a show of hands.

7. Appointment of Independent Examiner for 2024/25

Having been proposed and seconded, the appointment of Alison Neil as Independent Examiner for 2024/25 was unanimously approved by a show of hands.

8. Election of Officers and Committee Members 2024/25

Given the increase in membership of the u3a, it had been appropriate to seek more members to join the Committee. Six members had volunteered to seek election: Stephen Howes, Linda Chappell, Penny Doubleday, Christine Eury-Andrews, Myles Provis and Lesley Winder.

Andy Davies, Brenda Down and Carole Richards were standing down, while the remaining Committee members would continue and offered themselves for re-election:

Office	Proposed	Proposer	Seconded
Chair	Alan Hopwood	Lesley Winder	Linda Chappell
Treasurer	Nick Priddle	Stuart Nuttall	Sue Nuttall
Secretary	Stephen Howes	Alan Hopwood	Jane Hopwood
Committee	Linda Chappell	Christine Langthorne	Alan Hopwood
	Penny Doubleday	Alan Hopwood	Jane Hopwood
	Christina Eury-Andrews	Alan Hopwood	Jane Hopwood
	Jane Hopwood	Lesley Winder	Linda Chappell
	Jane Huff	Jill Markwick	Anne Griffiths
	Christine Langthorne	Les Mould	Mark Herring
	Les Mould	Marylyn Mould	Maureen Parker
	Myles Provis	Jane Huff	Anne Griffiths
	Peter Scaife	Les Mould	Nick Priddle
	Lesley Winder	Carole Richards	Nick Priddle

Ian Blaby conducted the vote for the Officers and Committee, noting that since the total number was less than 15, the vote would be taken en bloc. It was carried unanimously by show of hands.

9. Any other business

No further business having been received by the Secretary by 17th June 2024, the meeting was declared closed at 11.05am.